

The Role of the ASCN UK Area Representative

- Obtain the views and updates of your area membership and disseminate back to ASCN UK Committee/Secretary as appropriate – utilise the 'Feedback information form' to gather feedback.
- Attend and represent views and feedback of your area's membership three times a year via the Area Representatives meeting/AGM during conference or if unable to attend send to ASCN UK secretary for inclusion.
- Be responsible for ensuring area representatives area on the website is upto date (e.g: photo), including liaison with regional area for updates to the hospital directory.
- Promote and raise the profile of the association and encourage membership of local stoma nurses to ASCN UK.
- To actively support and participate within the strategic activities of the association.
- Represent ASCN UK and be available to participate in study days, meetings, educational courses and project work or project groups.
- To contact/welcome new members as informed by association secretariate.
- Pro-actively instigate to meet and communicate with area members during the year (e.g. via local SCN forums).
- Disseminate ASCN UK area representatives' updates via the ASCN UK template following meetings to all regional members.
- Represent and encourage local members to prepare articles for submission to any relevant journal and present at ASCN UK Conference.
- During ASCN UK organised activities the Area representatives will advocate for the association, providing relevant feedback as required to the committee.
- During ASCN UK conference/study days, Area representatives will be willing to support such activities as required inc: judging posters, presentations, chairing sessions to promote the smooth running of the activity.
- Support and initiate fund raising in liaison with Honorary Officers.
- Support all aspects of ASCN UK, attending meetings wherever possible and responding to emails in a timely manner.
- When term of office due for completion, identify and forward name of replacement to ASCN UK Secretary.
- Liaise with other area members and Honorary Officers regarding future Area Representative positions and hand over information when term of office completed.